

COUNTY OF EL PASO FY2021

BUDGET KICKOFF MEETING

MARCH 5, 2020



BUDGET FY2021 BUDGET AND STRATEGIC GOALS



BUDGET FY2021 BUDGET AND STRATEGIC GOALS



- CURRENT FINANCIAL MARKET CONDITIONS
 - POTENTIAL COUNTY IMPACTS
- POSSIBLE NEED TO REACT TO FUTURE MARKET AND ECONOMIC CONDITIONS
 - BEING PREPARED

FISCAL YEAR 2021 COMMISSIONERS COURT DIRECTION



SEEK OPPORTUNITIES BY ANALYZING THE FOLLOWING:

- DUPLICATE SERVICES
- ATTRITION RATE
- HIRING FREEZE
- EXPLORING FINANCIAL EFFICIENCIES IN CRIMINAL JUSTICE REFORM

ARE THERE OPPORTUNITIES TO GENERATE NEW REVENUE?

REVENUE EXPENDITURE & FUND BALANCE



COUNTY AUDITOR'S OFFICE PROJECTIONS

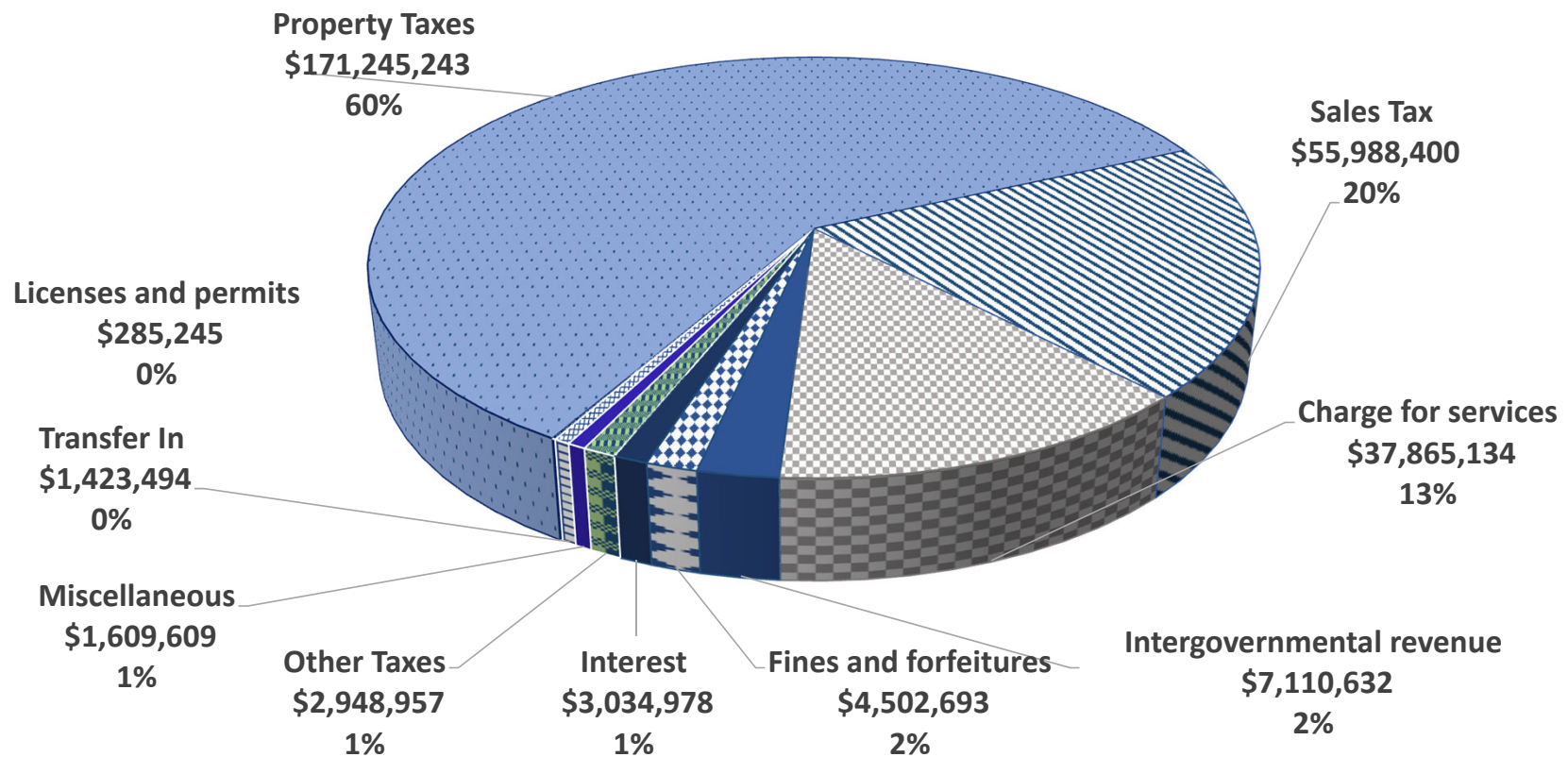


- COUNTY AUDITOR PROJECTIONS (FEBRUARY THRU AUGUST)
- REVENUES, EXPENDITURES AND FUND BALANCE RESERVES (MONTHLY UPDATES TO THE COMM. CRT.)
- HISTORICAL TRENDS PLAY A KEY FACTOR IN PROJECTIONS
- ASSUMPTIONS BOTH PAST AND FUTURE (ECONOMY, PROPERTY VALUATIONS, 3.5% ROLLBACK CAP IMPACT, IF ANY, ETC.)
- ONGOING ANALYSIS AND COLLABORATIVE INPUT IS KEY.

REVENUES



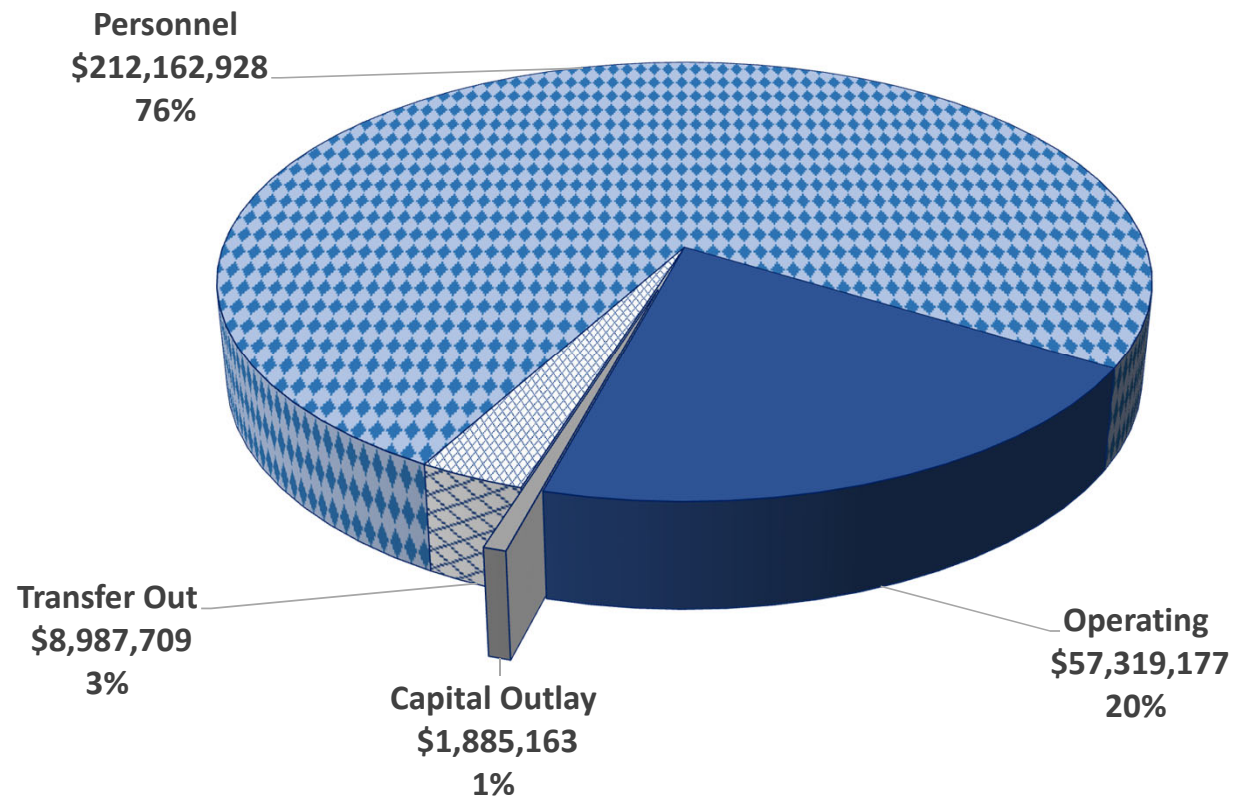
FY 2019 General Fund Revenues (\$286.0 Million)



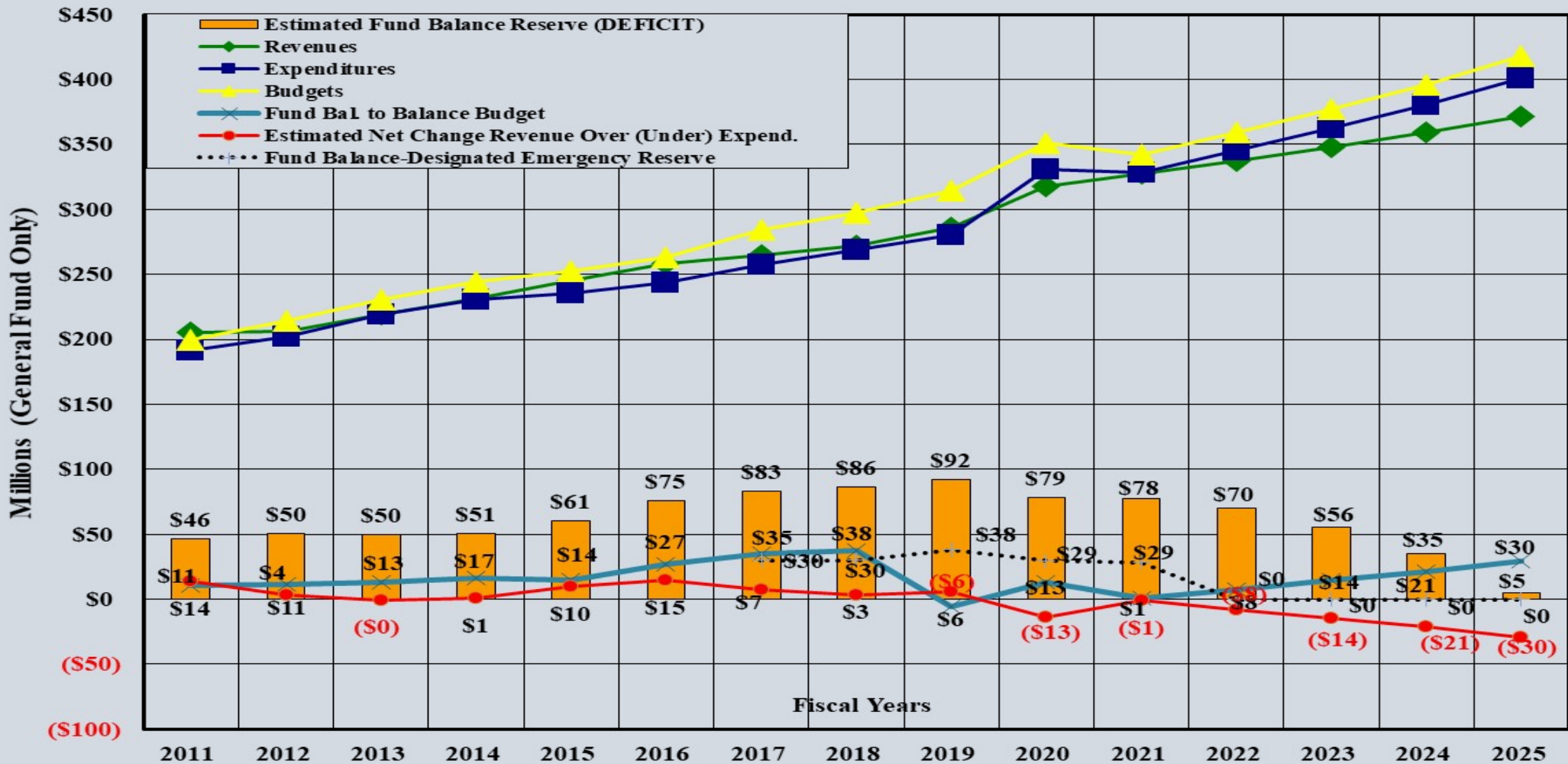
EXPENDITURES



FY 2019 General Fund Expenditures (\$280.4 Million)



County Auditor's Financial Forecast As of January 31, 2020, FM04 (Unaudited)



PROJECTIONS



DEPARTMENTS-HOW CAN YOU HELP?

- REVIEW YOUR DEPARTMENTAL REVENUES AND TRENDS.
- PROVIDE YOUR FEEDBACK AND UPDATES IF YOU RECEIVE NOTIFICATION OF CHANGES THAT COULD IMPACT YOUR REVENUES.
- PROVIDE ROUTINE UPDATES MONTHLY REGARDING ACTUAL BILLINGS YOU SUBMIT TO AGENCIES.
- MUNIS GENERAL BILLING MODULE-WE CAN TRAIN YOU TO USE IT OR AUDITOR'S CAN ENTER DATA INTO MUNIS.
- DEPARTMENT FEEDBACK ENSURES GREATER ACCURACY IN REVENUE CODING, ESTIMATION AND IMPROVES TIMELY FINANCIAL REPORTING.

COUNTY AUDITOR'S OFFICE REVENUE PROJECTIONS



DIVISION OF REVENUES ESTIMATION AND ANALYSIS AUDIT

- DONNA TEAGUE-AUDIT MANAGER SENIOR EXT.3268 DTEAGUE@EPCOUNTY.COM
- LAURA MARTINEZ-AUDIT ACCOUNTANT SENIOR EXT.4369 LAMARTINEZ@EPCOUNTY.COM
- RENE BALDERRAMA-AUDIT ACCOUNTANT SENIOR EXT.3379 RBALDERRAMA@EPCOUNTY.COM

THIS DIVISION IS RESPONSIBLE TO RECOGNIZE REVENUES RECEIVED AND TO PROJECT FUTURE REVENUE. VARIOUS ACTIVITIES AFFECT THESE TASKS. EXAMPLES ARE COURT ACTIVITY, COLLECTIONS, CHANGES IN LEGISLATION, CHANGES IN CONTRACTS AND OTHER ACTIVITIES.

HUMAN RESOURCES

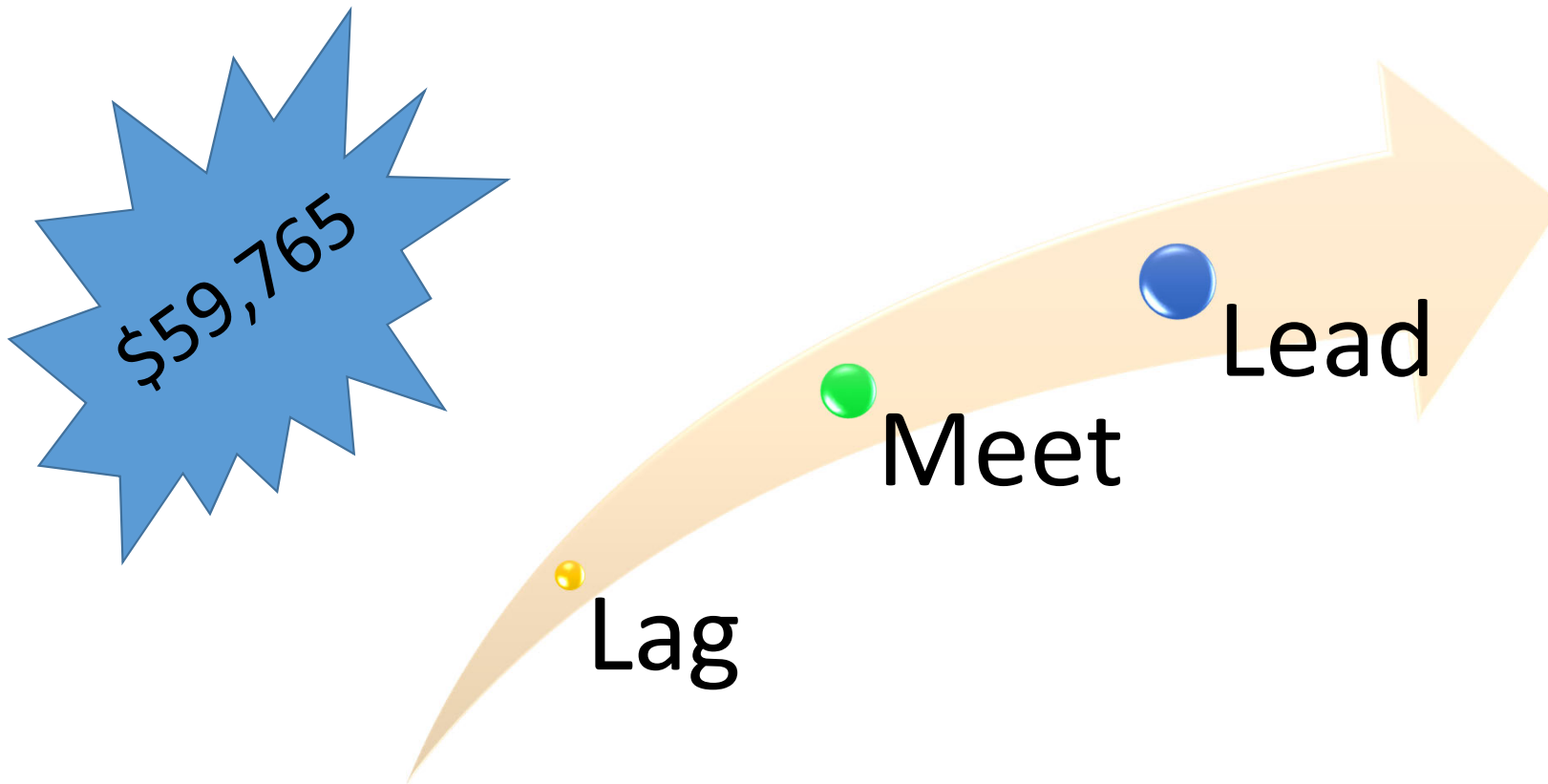


HISTORIC WAGE CHANGES



Fiscal Year	Step Inc. 2.5%	COLA	% COLA	Wage Adj.
2010	No	No	No	No
2011	No	No	No	No
2012	No	Yes	2%	No
2013	Yes	Yes	1.7%	No
2014	Yes	Yes	2%	No
2015	No	Yes	3%	No
2016	No	No	No	4.0%
2017	Yes	Yes	1%	No
2018	Yes	Yes	1.6%	No
2019	Yes	Yes	1.5%	No
2020	No	No	No	4.1%

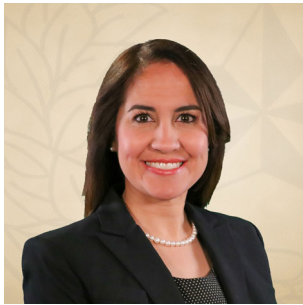
COUNTY OF EL PASO – MARKET POSITION



THE GOAL



HR BUDGET PROJECT TEAM



Melissa M. Carrillo
Chief Human Resources
Officer



Jesus Alvarado III
Data Functional
Analyst, Int.

BUDGET & FISCAL POLICY



WALLY HARDGROVE – EXECUTIVE DIRECTOR

BERENICE VARILLAS – EXECUTIVE ASSISTANT

OFFICE NUMBER: 546-2262

ROOM #: 302B



BUDGET & FISCAL POLICY



Francisco Rios – Ext: 5226

- District/County Courts
- County Administration
- Budget & Fiscal Policy
- Commissioners Court
- Court Administration
- Council of Judges
- Associate Courts
- Probate Courts
- Tax Office
- CSCD



Mackenzie McLaughlin – Ext: 3226

- Constables
- Justices of the Peace
- Information Technology
- Domestic Relations
- Purchasing
- JPD
- Human Resources
- County Auditors



Danielle Chavez – Ext: 5211

- AgriLife Extension
- Medical Examiners
- Elections
- Public Works
- Parks & Recreation
- Economic Development



Aubrey Couder – Ext: 5264

- County Attorney
- Fleet Management
- Community Services
- District Attorney
- County Clerk
- District Clerk
- Public Defender
- CJC • Sheriff

OPERATING REQUESTS



BUDGET FY2021 REQUESTS



- PROJECTION #: 20211
- WHAT TO EXPECT:
 - MEMO FROM EXECUTIVE BUDGET DIRECTOR
 - FY2021 BUDGET PROCESS CALENDAR
 - BUDGET ENTRY INSTRUCTIONS:
 - HOW TO SUBMIT YOUR BUDGET REQUEST THROUGH MUNIS



PERSONNEL

- Enter amended Budget



OPERATING

- Operating Equipment (600311)
- Maintenance
- Technology
- Contracts



SPECIAL REVENUE ACCOUNTS



FY2021 REQUESTS



REVENUE CHANGES

- County Auditor
- REVENUE ESTIMATION:
- Analysis
 - Reporting Division
 - Extension: 5225



DEPARTMENT SUBMITTALS



GRANTS

- Grants Division
- Extension: 5280
- Match Accounts
- Unallowable grant expenses



FY2021 IMPORTANT DATES



MARCH 2020

- 5th - Budget Kickoff Meeting
- 5th - Budget Process Docs. Sent to Depts.
- 27th - Budget Operating Requests Due Via MUNIS

JUNE 2020

- 3rd - 5th - Operating Budget Appeals (with BFPD)
- 12th - DEADLINE: Request for Budget Appeals w/Chief Admin. (IF APPLICABLE)



APRIL 2020

- 14th - 17th - Quarterly Budget Meetings



AUGUST 2020

- 11th - 14th - FY2021 Budget Hearings Begin/End



MAY 2020

- 15th - Operating Budget Recommendations sent to departments
- 22nd - DEADLINE: Operating Budget Appeal Request (IF APPLICABLE)

SEPTEMBER 2020

- 14th - Adoption of FY2021 Budget (including CIP items)
- 18th - GF0A Request Sent to Departments



QUESTIONS?

